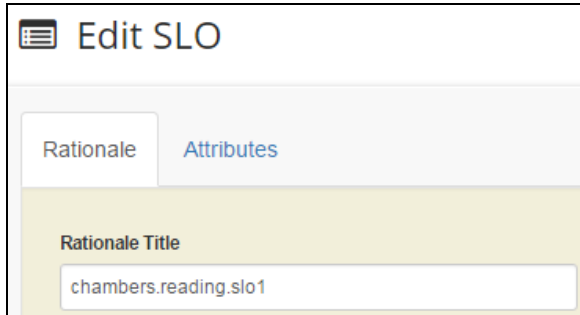


Creating a SLO/SGO

Follow these steps to create a Student Learning Objective / Student Growth Objective.

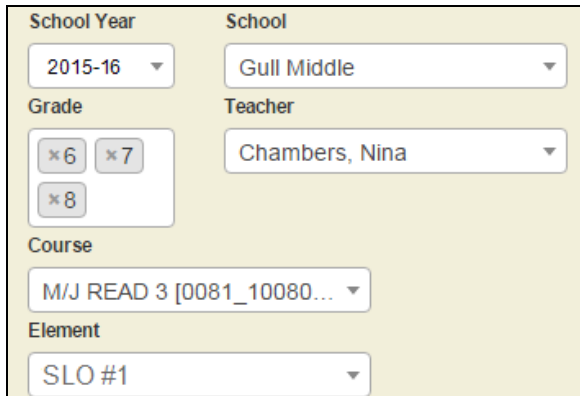
Defining the Rationale

1. Select SLO > Author - New SLO from the main navigation menu.
2. On the Rationale tab, enter a title for the SLO. We recommend including the teacher name and course type for easy searching and identification.



The screenshot shows the 'Edit SLO' interface. At the top, there are two tabs: 'Rationale' (selected) and 'Attributes'. Below the tabs, there is a section for 'Rationale Title' with a text input field containing the text 'chambers.reading.slo1'.

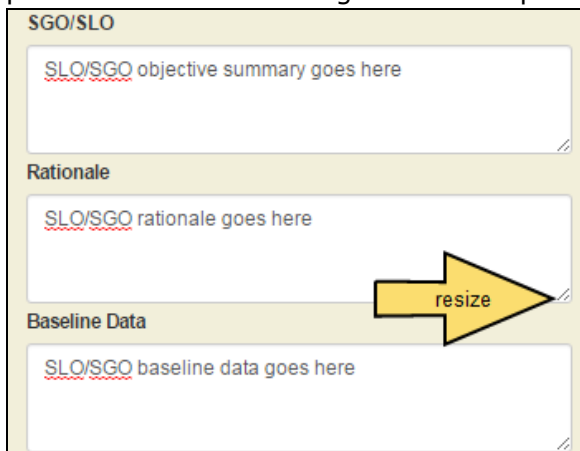
3. Select the school year, school, teacher, grade(s), course and element using the drop-down menus.



The screenshot shows the selection fields for the SLO/SGO form. It includes several drop-down menus and buttons: 'School Year' (2015-16), 'School' (Gull Middle), 'Grade' (6, 7, 8), 'Teacher' (Chambers, Nina), 'Course' (M/J READ 3 [0081_10080...]), and 'Element' (SLO #1).

NOTE
Only district and school administrators will have multiple choices for school and teacher. Teachers will see only your school and your name as choices.

4. Enter descriptions for the SLO/SGO, its rationale, and any baseline data in the text boxes provided. Use the resizing corner to expand the text boxes for easier viewing.



The screenshot shows the description fields for the SLO/SGO form. It includes three text boxes: 'SGO/SLO objective summary goes here', 'Rationale goes here', and 'Baseline Data goes here'. A yellow arrow points to a 'resize' handle on the right side of the text boxes.

- Plan the meeting dates. Click the green plus icon to add a meeting; click the red minus icon to remove one.

Meeting Dates	Purpose
10/05/2015	Initial Review
12/18/2015	Mid Year Review
03/04/2016	Other spring checkpoint
05/27/2016	End of Year Rev...

- Click the Save button to create the SLO/SGO. Then proceed to the Attributes tab.

Defining the Attributes

- Select a cut band and test source using the drop-down menus.

Rationale	Attributes
Rationale Title chambers.reading.slo1	
Band GROWTH	Source PM Lo...

- To choose the post test for this SLO, click the Select button. In the Test Selection pop-up, search for the test name or ID. Then click the Select button for the desired test.

Test Selection		
reading.g		
Test Name	Test ID	Select
reading.g5.fl.sunshine	7758	Select
reading.grade5.bm.fl.sunshine	7513	Select

- The test name and description (if available) will appear on the Attributes tab. You can select a different test by repeating step 2.

Post / SLO Test reading.grade6.bm.fl.sunshine	Select
Post / SLO Test Description grade 6 reading assessment	

- Under SLO Test Properties, select a formula using the drop-down menu. Depending on the formula you choose, you will have additional settings to define. For more details on SLO formulas and their variables, see the topic *Using SLO Formulas*.

The screenshot shows the 'SLO Test Properties' configuration window. It includes the following fields and controls:

- Test M/T Values:** 80 / 70
- Formula:** A dropdown menu currently set to '% Improvement'.
- Percent Change (%):** A text input field containing '20'.
- Static Change:** A text input field containing '0'.
- Threshold Allowance (%):** A text input field containing '10'.
- Baseline Test:** A text input field containing 'reading.grade5.bm.fl.sunshine' and a 'Select' button.
- Baseline Test Description:** A text input field containing 'benchmark assessment for reading grade 5 with multi-ch'.

- At the bottom of the Attributes panel, all standards associated to the chosen post test will be displayed. If a baseline test was selected to accommodate a formula, this list will be narrowed to all standards associated with both the post and baseline tests.

The screenshot shows the 'Identified SLO Standards' panel, which displays a list of standards in a grid format:

- * LAFS.4.RI.3.8
- * CC.ELA.RI.4.5
- * LAFS.4.RI.1.2
- * CC.ELA.RI.4.8
- * CC.ELA.RI.4.2
- * LAFS.4.RI.2.5

- Remove standards from consideration for this SLO by clicking the x next to the standard name. As you remove standards, a full list will display above, with the removed standards highlighted in white. They can be re-added to the SLO by clicking on it in this list.

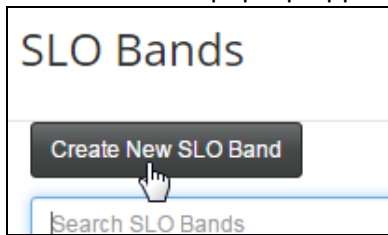
The screenshot shows a list of standards with alternating background colors. The first item, 'LAFS.4.RI.3.8', is highlighted in blue. Below the list are three buttons with an 'x' icon, representing removed standards: '* CC.ELA.RI.4.5', '* CC.ELA.RI.4.8', and '* CC.ELA.RI.4.2'.

- Click the Save button to finalize the SLO.

Creating Bands

If you cannot find a band that meets your needs, follow these steps to create a new one.

1. Click the Bands button.
2. The SLO Bands pop-up appears. Click the Create New SLO Band button.



Alternately, you can modify an existing cut band that you created by clicking its Edit button.

Name	Cut Bands	Owner	Edit	Delete
ACHIEVEMENT SCORE		Public		Delete
COLLABORATIVE		Public	Edit	Delete
HONORS		Public	Edit	Delete

3. Enter the description for the band. Select the Public checkbox to allow others to use the band.

Create/Edit SLO Bands

Description:

Public

4. A default set of cuts will be displayed. If you click on any color block, its current values will be displayed in the definition fields above.

Cut Band Definitions

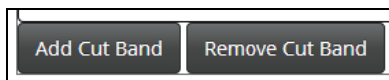
Description:
Effective

Min:
50

Max:
74.9

green

5. Determine how many total cuts the band will need, then add or remove cuts to reach the desired number.



- » Add cuts by clicking on the Add Cut Band button. Additional color blocks will be added at the end of the band.
- » Remove cuts by clicking on a color block, then clicking on the Remove But Band button.

6. Modify the values of each cut. To do this, click on a color block (A) and update its description, minimum and maximum points, and/or color as appropriate (B). Then click on the Update Cut Bands button (C) to see the changes. Repeat for each cut that needs updates.

Cut Band Definitions

Description:
Ineffective

Min:
0

Max:
29.9 **B**

red **red**

Update Cut Bands **C**

A	29.9	54.9	79.9	105
Ineffective	Developing	Effective	Highly Effective	

7. Once the values have been finalized for each cut, click the Save Changes button.

